

Student Support Coordinator - Summer School

Citizens of the World Charter Schools - Kansas City

SUMMARY

The mission of CWC Kansas City is to provide an excellent public education focused on developing and demonstrating **understanding** while building **connections** within the school community.

The Student Support Coordinator supports the Summer School Director in implementing a summer learning program that reflects the school's mission, instructional model, and commitment to joyful, engaging learning. This role helps ensure a safe, structured, and positive environment where students can strengthen academic skills, participate in enrichment activities, and build social-emotional skills. The coordinator works closely with teachers and staff to support student success and smooth daily operations at the summer school site.

For more information on Citizens of the World Charter Schools – Kansas City, please visit www.cwckansascity.org.

RESPONSIBILITIES

Responsibilities will include, but are not limited to:

- Partner with the Summer School Director to implement a summer program aligned with the school's mission and instructional approach, supporting both academic learning and engaging enrichment experiences.
- Help maintain a safe, structured, and positive learning environment where all students feel supported and ready to participate.
- Provide support to students who are struggling with behavior or regulation by offering opportunities for reflection, calming strategies, and re-engagement in learning.
- Assist teachers and staff in ensuring students remain engaged and supported during academic instruction, transitions, and activities throughout the day.

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- Coordinate and facilitate activities for students that promote engagement, teamwork, and enjoyment during the summer program.
- Support the planning and supervision of field trips by attending with classrooms and helping ensure student safety and participation.
- Assist the Summer School Director with scheduling, daily logistics, and the establishment of effective routines and structures at the off-site program location.
- Help monitor student movement, transitions, and participation to maintain orderly and efficient program operations.
- Collaborate with staff to address student needs and support a positive community among students and adults.
- Perform other reasonable duties as assigned to support the successful operation of the summer school program.

QUALIFICATIONS & TRAITS

The ideal Student Support Coordinator will have:

- Strong ability to build positive relationships with students and staff
- Calm, supportive approach to helping students regulate behavior and re-engage in learning
- Strong organizational skills and flexibility in a fast-paced environment
- Commitment to creating a safe, welcoming, and engaging learning environment for all students

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COMPENSATION & BENEFITS

This is a stipend role.

CWC Kansas City offers competitive salaries commensurate with experience and a comprehensive benefits package. CWC Kansas City is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or veteran status.

CONTACT

Please apply online through the BambooHR Application Portal on our website at www.cwckansascity.org/employment. No phone calls, please.

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EMPLOYEE VALUE PROPOSITION

Who We Are	Who You Are
<p>We are a welcoming community. CWCKC was founded on a belief that we live in a richly connected world, and we strive to create a school community that reflects this reality.</p>	<ul style="list-style-type: none"> You value creating an engaging school community where students feel seen, supported, and challenged.
<p>We believe education is about more than test scores. Student learning matters and goes beyond just academics. Our teachers focus on the whole child by building our students' socio-emotional skills and helping them develop a deeper understanding of themselves.</p>	<ul style="list-style-type: none"> You know that academic learning is important and have experience helping students develop their social-emotional skills. You understand how to balance academic rigor with the development of the whole child.
<p>Our teaching approach centers students' interests and needs within projects and real-world experiences. We strive to provide learning experiences that are meaningful and make a difference in our school and community. Our teachers engage students in projects based on their interests and individual learning needs.</p>	<ul style="list-style-type: none"> You are excited about designing project-based learning experiences for students grounded in their interests, experiences, and identity. You value students constructing their own learning to develop a deeper understanding of the world around them. You embrace creativity and risk-taking in lesson planning.

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Compensation and Benefits

We value our team, and one way that we show that is through compensation and benefits. **For certified teaching positions**, we offer competitive compensation with a starting salary of \$47,000-70,000 (based on experience and education). We also offer a comprehensive benefits package including:

- Health Insurance (Citizens covers almost all of an employee's premium on a choice of two plans)
 - Dental & Vision Insurance
 - Employer-Paid Life Insurance
 - Employer-Paid Short-Term & Long-Term Disability
 - Participation in the KCPSRS retirement pension plan
 - Supplemental, optional Aflac insurance
 - Supplemental, optional 403(b) retirement plan
 - Full-time 10-month employees receive 4 holidays off, 4 weeks of calendared breaks (Thanksgiving, Winter Break x2, Spring Break), 9 PTO days.
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