

Director – Summer School

Citizens of the World Charter Schools – Kansas City

SUMMARY

The mission of CWC Kansas City is to provide an excellent public education focused on developing and demonstrating **understanding** while building **connections** within a **diverse** community.

The Director of Summer School will oversee the administration and operation of the Summer School program of Citizens of the World.

This is a full-time, stipended position located in Kansas City, MO. For more information on Citizens of the World Charter Schools – Kansas City, please visit www.cwckansascity.org.

RESPONSIBILITIES

Responsibilities will include:

- Collaboration with the Executive Director and Principal to plan and carry out a Summer School program consistent with our school mission and model and providing academic support, supplements, and joyful engaging activities.
- Planning, with the Director of Special Education and Director of Student Support, to staff a team to meet the needs of all diverse learners and ensure their equitable access to CWCKC Summer School.
- Hiring and onboarding the CWCKC Summer School teaching staff.
- Programming: Plan and schedule supplemental activities and field trips that support learning that is developmentally appropriate within the Summer School budget.
- Communication: Manage the CWCKC Summer School communications practices with parents and guardians including maintaining regular, informative communications, sharing sensitive information, responding to parent needs and requests, and developing effective student support teams for all students.
- Organization: Ensure that materials and units of study are accessible to teachers prior to summer school.
- Implementation: Function as Administrator-In-Charge across the 19 days of CWCKC Summer School and 2 days of teacher meetings and preparation/clean up in June.

Other

- Actively participating in regular professional development activities, both internal and external.
- Maintaining frequent, sensitive, and effective communication with students, students' families, colleagues, and other school stakeholders.
- Performing other reasonable and necessary duties as assigned.

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Key

QUALIFICATIONS & TRAITS

The ideal Director of Summer School will:

- A bachelor's degree (master's preferred) and appropriate Missouri Elementary Certification (i.e. "B-3 Early Childhood Education," "1-6 Elementary Education," and/or "K-12 Administration")
- Experience (minimum six years preferred) teaching early elementary grades; experience supervising/coaching primary grade educators preferred.
- Experience working with diverse populations, including English language learners and students with special needs
- Experience organizing and managing a student-centered classroom that includes age-appropriate, culturally-responsive classroom management practices
- Experience with and passion for pedagogical practices grounded in constructivism, project-based learning, and the multiple intelligences theory; and in creating appropriate standards-based curriculum in accordance with these philosophies
- Experience developing caring classroom environments where instructional time is dedicated to community-building, conflict resolution skill-building, and empowering students to be peacemakers and agents for positive social change
- Excellent communication/interpersonal skills as well as a desire to collaborate with various stakeholders to help develop a strong school community
- Maturity, humility, strong work ethic, sense of humor, and a can-do attitude
- Willingness to explore additional school responsibilities (before/after school care and classes, committee involvement, etc.); stipends may be available for such responsibilities.
- Fluency in Spanish is preferred.

COMPENSATION & BENEFITS

CWC Kansas City offers competitive salaries commensurate with experience and a comprehensive benefits package. CWC Kansas City is an Equal Opportunity Employer. As an organization that values diversity and aims to serve a diverse group of students, we work to reflect this diversity in our staff as well.

CONTACT

Please apply online through the BambooHR Application Portal on our website at www.cwckansascity.org/employment. No phone calls, please.

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EMPLOYEE VALUE PROPOSITION

Who We Are	Who You Are
<p>We are an intentionally diverse and welcoming community. CWCKC was founded on a belief that we live in a richly diverse world and that diversity makes our experience better.</p>	<ul style="list-style-type: none"> You value diversity in all its dimensions and are excited to be part of a school community where that diversity is authentically encouraged and celebrated. You understand that identity is an important part of who we are - for both adults and students.
<p>We believe education is about more than test scores. Student learning matters and goes beyond just academics. Our teachers focus on the whole child by building our students' socio-emotional skills and helping them develop a deeper understanding of themselves.</p>	<ul style="list-style-type: none"> You know that academic learning is important and have experience helping students develop their social-emotional skills. You understand how to balance academic rigor with the development of the whole child.
<p>Our teaching approach centers students' interests and needs within projects and real-world experiences. We strive to provide learning experiences that are meaningful and make a difference in our school and community. Our teachers engage students in projects based on their interests and individual learning needs.</p>	<ul style="list-style-type: none"> You are excited about designing project-based learning experiences for students grounded in their interests, experiences, and identity. You value students constructing their own learning to develop a deeper understanding of the world around them. You embrace creativity and risk-taking in lesson planning.

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Compensation and Benefits

We value our team, and one way that we show that is through compensation and benefits. For teachers, we offer competitive compensation with a starting salary of \$41,000-52,000 (based on experience). We also offer a comprehensive benefits package including:

- Health Insurance (Citizens covers almost all of an employee's premium on a choice of two plans)
 - Dental & Vision Insurance
 - Employer-Paid Life Insurance
 - Employer-Paid Short-Term & Long-Term Disability
 - Participation in the KCPSRS retirement pension plan
 - Supplemental, optional Aflac insurance
 - Supplemental, optional 403(b) retirement plan
 - Full-time 10-month employees receive 4 holidays off, 4 weeks of calendared breaks (Thanksgiving, Winter Break x2, Spring Break), 9 PTO days.
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