

Curriculum Vitae

PROFESSIONAL EXPERIENCE

Early Learning Program Manager, Mid-America Regional Council September 2021 to present 40 Hours/Week

- Provide leadership and coordination in building prodigious and equitable early learning systems at state and local levels within the Kansas/Missouri region.
- Provide strategic support for multi-sectorial collaboration with a broad array of early learning stakeholders including families, government agencies, direct service providers, support agencies, higher education entities, and post-secondary institutions.
- Create, lead, and manage projects to support children, families, and the early childhood workforce.
- Lead planning and implementation of grant funded projects to ensure all deliverables are met within established scope of work.
- Analyze applicable data sets to identify areas of need and assess progress.
- Develop initiatives to enhance and sustain the early childhood workforce.
- Lead public policy work groups in developing legislative priorities for the region.
- Support school readiness initiatives at the state and local levels within the region.
- Use latest developments in national and state policy/programming to positively impact and inform work.
- Apprise and assist Director of Early Learning in establishing and maintaining MARC's organizational agenda for strengthening regional early learning systems.
- Apply for and manage grants which support departmental and organizational objectives and initiatives.

Director Early Childhood Learning Center/Assistant Professor/Assistant Chair Education Studies, Zayed University
August 2017 to August 2021
40 Hours/Week

- Supervised and directed the daily operations of the Zayed University Early Childhood Learning Center (ECLC) lab school.
- Supervised staff of 30+
- Created and implemented strategic planning initiatives to expand the scope of early childhood research, policy, and practice.
- Participated as a key member in University, College of Education and ECLC program planning and development.
- Conducted research related to early childhood development and practice.
- Analyzed data related to early childhood trends to inform program goals and objectives.
- Served as an early childhood subject matter expert within the organization, to governmental agencies and the larger community.
- Built relationship and cultivate MoU's with external early childhood entities and individuals.
- Oversaw review and implementation of curricular program standards in alignment with best practices for classroom engagement and teacher preparation.
- Oversaw program operational budget.
- Mentored and supervised staff on the creation and implementation of professional development plans.
- Mentored and advised pre-service undergraduate and graduate students as well as master teachers and field professionals.
- Facilitated the development of parental outreach programs.
- Assisted in leading and managing faculty operations for the College of Education undergraduate degree program related to early childhood curriculum, evaluation, and planning.
- Delivered coursework to students working towards their Early Childhood Education Bachelor's degree.

Fulbright Senior Scholar, US Department of State/ Maldives National University January 2017 to June 2017 40 Hours/Week

- Worked with local and national entities on the development of early childhood and basic education policy strategies.
- Analyzed data related to teacher training and development, curriculum, and early childhood development practices.
- Conducted research related to early childhood teacher education development and community-based integration in the Republic of the Maldives.
- Served as a subject matter expert and trainer to the Maldivian Ministry of Education.
- Reviewed and assessed pre-service teacher education curricular programs offered at Maldives National University.
- Provided training and technical assistance to early childhood education teachers, administrators, and policy makers.

• Taught graduate level education courses for Maldives National University.

Education Consultant

December 2010 to December 2017 (varied by project)

- Provided consultation on organizational strategic plans and educational policy.
- Evaluated and assessed program/project feasibility.
- Analyzed data to ascertain trends in practice and conduct needs assessments.
- Facilitated engagement and consensus building with government officials, educational stakeholders, and community partners.
- Provided technical assistance, coaching, and mentoring for various education projects in the areas of early grade learning, pre-service teacher training, teacher effectiveness, curriculum development, program review, reform, monitoring, and evaluation.
- Conducted trainings and stakeholder meetings.
- Designed and developed education instructional materials.

Chair/Associate Professor of Elementary/Early Childhood Education, Johnson County Community College August 2008 to June 2015 40 Hours/Week

- Provided leadership for overall program, assisting in the development of curriculum, community partnerships, resource mobilization, and content creation for degree and technical career programs.
- Developed and implemented appropriate program assessment measurement tools.
- Served as a subject matter expert to state and local early childhood boards and programs (Head Start, United Way, Career and Tech, AEYC, School District)
- Coordinated policies and procedures across the program.
- Identified strategies for measuring teaching and learning outcomes.
- Oversaw approved budget and grants.
- Developed strategic plan for department.
- Collected monitoring and evaluation information required for maintenance of accreditation status.
- Analyzed trends in program delivery and student outcomes.
- Participated as a member of advisory boards for education and community-based organizations.
- Facilitated the development of new courses, certificates and programs as deemed appropriate.
- Coordinated orientation activities for new program students as well as career counseling.
- Created and coordinated activities or communication formats to advise current students of program opportunities, initiatives, and activities.

- Supervised faculty within the assigned program.
- Supervised the evaluation of program full-time and adjunct faculty.
- Conducted the recruitment, interviewing, selection, and hiring necessary for new position openings seeking diverse, fully qualified faculty members.
- Delivered coursework to students working towards their Early Childhood Certificate, AS degree in Early Childhood and B.A. transfer credits.
- Counseled early education students in areas related to coursework and degree completion.

State Training Coordinator The Family Conservancy,

August 2007 to June 2008

40 Hours/Week

- Participated in the creation of a comprehensive training and professional development plan, which identified strategies for implementing regional coordinated systems of training and education.
- Created database system to track Childcare Resource and Referral Agency approved training materials and related information.
- Created tool to assist in the evaluation of contract trainers during training observations.
- Evaluated and assessed agency trainers to maintain current and accurate data related to delivery and outcomes.
- Planned and implemented professional development events.
- Scheduled career and technical related trainings for early childhood providers.
- Identified educational supports (scholarships, grants, career counseling) available to local educators.

Early Education Faculty, Penn Valley Community College September 2004 to August 2008

4 Hours/Week

- Delivered coursework to students working towards their Child Development Associate Certificate, Early Childhood Certificate and AAS degree in Child Development.
- Counseled early education students in areas related to coursework and degree completion.
- Assisted English as Second Language (ESL) students in specific registration and coursework requirements related to the college educational process.
- Developed early education curriculum for college coursework.

Early Childhood Resource Specialist, Penn Valley Community College

February 2004- August 2007.

40 Hours/Week

- Served on Quality Rating System taskforce for the initial development and implementation in the education arena in Kansas and Missouri.
- Worked in collaboration with the Department of Education, Early Learning Opportunity Act

- (ELOA) grant to implement an early learning assessment and evaluation tool in local area education centers.
- Monitored goals and outcomes of educational centers using a web-based tracking system
 that also assisted in the quarterly evaluation of Quality Rating System program
 effectiveness.
- Evaluated and addressed the educational and training needs of early childhood providers and administrators from diverse populations.
- Assessed and evaluated programs reporting quarterly the goals, successes, challenges, and materials utilized for program improvement.
- Assisted early education centers in obtaining grant funds for resources and program improvement.
- Provided on-site instruction of early childhood coursework to students coupled with practical classroom implementation.

Director of Marketing and Development/Student Development Coordinator, Universal Academy

August 2002- September 2003 40 Hours/Week

- Assisted program with grant writing and fund development.
- Researched and networked with agencies and foundations to assess potential funders.
- Acted as a liaison between school and possible funding sources, communicating the needs
 of the institution and its programs.
- Assessed and oversaw departmental programs.
- Created and implemented curriculum for entrepreneurial classes.
- Recruited teaching staff for student entrepreneurial and leadership classes.

Early Childhood Director/Pre-K Teacher, Universal Academy

August 2001-August 2002 40 Hours/Week

- Evaluated, assessed, and assisted teachers in professional development and classroom teaching.
- Counseled students and parents on student's developmental and academic progress.
- Managed the early childhood department with a staff of six.

Early Childhood Teaching Assistant Pembroke Hill School

January 2001 to June 2001 20 Hours/Week

Assisted lead teacher in basic classroom duties.

Kindergarten Teacher, Universal Academy

August 1999 to August 2000

40 Hours/Week

- Planned and implemented early childhood curriculum.
- Charted academic progress of students.
- Counseled students and parents on student's developmental and academic progress.

Pre-K Teacher, Universal Academy August 1998 to August 1999 40 Hours/Week

- Planned and implemented early childhood curriculum.
- Charted academic progress of students.
- Counseled students and parents on student's developmental and academic progress.

ADVISORY ROLES

- Advisor to the Office of the Minister of Education
 Advising National Institute of Education on Early Childhood policy and teacher training
 Republic of Maldives (2020-Present)
- Advisor to the Abu Dhabi Early Childhood Authority
 Advising on expansion of Early Childhood Development policy
 Abu Dhabi, United Arab Emirates (2020-2021)
- Advisor to the Office of the Ministry of Education
 Advising on Early Childhood teacher certification framework
 Abu Dhabi, United Arab Emirates (2019-2020)
- Advisor to the Office of the Minister of Women's Affairs
 Advising on Early Childhood teacher training and development
 Kano, Nigeria (2014)

EDUCATION

Master of Liberal Arts in Global Development Practice (applicant)

Harvard University Extension School Cambridge, Massachusetts *To Complete Summer 2022*

Doctor of Education in Educational Leadership and Policy Analysis

University of Missouri-Columbia, March 2012

Columbia, Missouri

Dissertation Title: The Role of Distributive Leadership in the Implementation of Program Administration Scale Assessment Recommendations

Winner of the Dan H. Cockrell Dissertation of the Year Award- 2012

Master of Arts in Educational Administration

University of Missouri-Kansas City, December 2005 Kansas City, Missouri

Bachelor of Arts in Child and Family Studies (Summa cum laude)

Park University, July 2003 Parkville, Missouri

CERTIFICATIONS

Early Childhood Development for Sustainable Development

edX/SDG Academy April 2021

Education Diplomacy

Diplo Foundation/ Association for Childhood Education International May 2016

Teaching Very Young Learners (TESOL)

International House February 2016

CELTA (TESOL)

Teaching House/University of Cambridge December 2015

BOARD/ COMMITTEE APPOINTMENTS

International

World Organization for Early Childhood Education- USA Branch (2021- Ongoing)

• Executive Council Secretary

Khalifa International Award for Early Childhood (2021-2022)

Content Screening Member

Institute for International Education/Fulbright DAST (2018)

Distinguished Award in Teaching Short-Term (DAST) Review Panelist

World Organization for Early Childhood Education- USA Branch (2015-2017)

• Region III board member

World Organization for Early Childhood Education- USA Branch (2011-2015)

• Region IV board member

National

Council for the Accreditation of Educator Preparation (CAEP) (Formally NCATE) (2009-2021)

• National Program Reviewer

National Association for the Education of Young Children (NAEYC) (2008-2015)

• National Peer Reviewer- Early Childhood Associate Degree Accreditation