



**Regular Meeting of the  
Board of Directors of Citizens of the World Kansas City**

**Location:** Westport Plexpod, Meeting Room #2-I  
300 E. 39<sup>th</sup> St.  
Kansas City, MO 64111

Online Link (Audio Only):  
[meet.google.com/aia-znus-mgy](https://meet.google.com/aia-znus-mgy)  
(252) 628-9173 | PIN: 178 892 761#

**Date:** Thursday, September 15<sup>th</sup>, 2022, 6:00pm

**Proposed Minutes**

**1. Call to Order**

Dr. Hicks called the meeting to order at 6:02 p.m.

Dr. Hicks welcomed the members of the public in attendance and gave an overview of the meeting order.

**2. Roll Call by Board Chair**

Dr. Hicks called roll as follows:

Present:

Dr. Asia Foster  
Dr. Sarah Hicks  
Mr. Jim MacDonald (via phone)  
Mr. Luke Norris (via phone)  
Mr. Jeff Phillips

Absent:

Ms. Brandi Finocchario  
Ms. Selina Rios

Hon. Ardie Bland, a prospective Board member was also noted in attendance.

Dr. Hicks determined that with 5 of 7 Board Members present, a quorum is established for purposes of holding the meeting and voting.

### 3. Review & Consideration of Proposed Agenda *[Board Action]*

The Board did not have any comments regarding the proposed agenda.

*Mr. Norris moved to approve the agenda as modified and Mr. Phillips provided a second to the motion. The motion was unanimously approved with none abstaining.*

### 4. Public Comments

Dr. Hicks introduced herself, thanked the public present, and provided an overview of the public comment process and guidelines. Dr. Hicks then invited public comment.

Ms. Legg, CWC Kansas City parent, introduced herself as the co-coordinator of the Citizens Community Organization (CCO). She said the purpose of CCO is to connect the school to the community, advocate for parents, and assist with fund-raising. She also announced the CCO's first town hall of the year this upcoming Saturday.

Ms. Garrard, CWC Kansas City parent, shared a concern about Special Education and classroom support.

Ms. Jenkins, CWC Kansas City parent, shared a concern about a lanyard system in place at the Middle School.

Ms. Jarrett, CWC Kansas City parent and co-coordinator of CCO shared an overview of concerns she has heard from CCO, including echoing the concern about a lanyard system, concerns about a donation, middle school curriculum, and Special Education support.

Another parent echoed the concerns about the lanyard system and the donation.

### 5. Consent Agenda *[Board Action]*

- a. Review & Consideration of minutes from the August 18<sup>th</sup>, 2022 regular meeting of the Board
- b. Strategic Plan Dashboard
- c. Board & Committee Calendar
- d. Review & Consideration of the 2022-2023 Policy Manual
- e. Review & Consideration of the 2022-2023 Employee Handbook
- f. Review & Consideration of the 2022-2023 Family Handbook

Dr. Hicks presented the Consent Agenda and asked the Board if any member wanted to remove an item from the Consent Agenda in order to further discuss and/or solely vote on that item; no member did.

*Mr. Phillips moved to approve the Consent Agenda as proposed and Dr. Foster provided a second. Discussion was held about holding an Executive Session non-voting discussion regarding an aspect of the Policy Manual in relation to specific employee(s). The motion was unanimously approved with Mr. Norris abstaining.*

## 6. Board Committee Business & Reports

### a. Finance & Operations (Mr. Jeff Phillips)

#### i. Finance Committee Report *[Information/Discussion]*

Mr. Phillips reported that as of August 31, the school's ending Days of Cash on Hand is forecasted to be 29 – however, this does not account for funding equity and he will present further about this.

Actual revenue is just over \$1 million against a budget of \$800k; actual expenses are \$1.1m against a budget of \$1.1m. Actual Net Income was (-\$100k) against a budget of (-\$250k). Looking ahead to end of year, Mr. Phillips reminded the Board that the forecast is continually revised compared to the budget. Currently, the school is forecasting \$6.3m in revenue with the difference in state revenue due to WADA enrollment projections. He further distinguished that the recently-passed funding equity effects are not included in this forecast, to ensure DESE actually allocates it; when they do, the forecast will be updated. Additionally, expenses are forecasted at \$6.6m against a budget of \$6.4m due to additional staffing (and offset by a staffing grant). This equates to a (-\$652k) loss, again not including \$450k in funding equity effects.

The change in cash (29 days) is currently projected to be nominal and Mr. Phillips underscored that this does not account for funding equity – once accounted, the cash balance increases to just under a million, with 50+ days of cash on hand.

Dr. Miles also pointed out that the budget numbers are now based on an enrollment of 409.

#### ii. Review & Consideration of Monthly Financials (August 2022), including Check Register *[Board Action]*

Mr. Phillips reported that the Finance Committee did not denote anything on the Financials or Check Register out of the ordinary and recommended acceptance.

*Mr. Phillips moved to approve August Financial Report and Check Register as proposed and Dr. Foster provided a second. The motion was unanimously approved with none abstaining.*

### b. Educational Equity Committee (Ms. Selina Rios)

Dr. Hicks provided the Committee updated in Ms. Rios' absence.

Dr. Hicks reported that the Committee discussed their annual goals, as follows:

- Develop and execute a timeline to develop the academic vision for CWCKC.
- Collect and analyze staff perception of culture in November and April.
- Review and analyze discipline data by subgroups in November, February, and May.
- Examine subgroup data and develop action steps to address achievement gaps based on NWEA data in October, January, and June.

Mr. Norris asked if NWEA data was the only assessment the Committee would evaluate by sub-group. Dr. Miles confirmed NWEA would be analyzed by sub-group, but Fountas & Pinnell and MO-MAP would be annually analyzed as has been done.

c. **Executive Committee** (Ms. Brandi Finocchario)

- i. Review & Consideration of appointing Judge Ardie Bland to a vacant seat on the Board of Directors, with a term expiring in March 2025.

Dr. Hicks introduced Judge Ardie Bland to the Board and reminded the Board that he is being considered to fill the seat vacated by Mr. Meneses' non-renewal (currently vacant, expiring March 2025). Dr. Hicks affirmed Hon. Bland's nomination as presented at the August Board meeting and welcomed a motion to appoint Hon. Bland.

*Mr. Norris moved to approve Hon. Bland to 3-year term on the Board of Directors, filling Mr. Meneses' vacated seat, and expiring in March 2025. Mr. Phillips provided a second. The motion was unanimously approved with none abstaining.*

The Board welcomed Hon. Bland.

**7. Executive Director's Report** (Dr. Danielle Miles) *[Information/Discussion]*

- a. Review of 2021-22 MO-MAP Assessment Data *[Information/Discussion]*

Dr. Miles presented the school's 2021-22 MO-MAP Assessment Data. She reminded the Board that Grades 3-8 were assessed in both English/Language Arts and Mathematics. Individual MAP scores are embargoed until December, but this school-level data is now available.

She shared that Math experienced greater impact of lost instructional time compared to ELA. Additionally, some student subgroups experienced greater impact than others. Grade 3 is showing the greatest impact and need, however Grades 6 & 8 both exceeded the State's "Proficient+Advanced" rates in ELA. Specifically looking at growth rates from prior year:

- This year's 4<sup>th</sup> graders (last year's 3<sup>rd</sup> grade) were +7% in ELA and +15% in Math.
- 5<sup>th</sup> graders were +6% in ELA and +8% in Math
- 6<sup>th</sup> graders were +9% in ELA and +6% in Math
- 7<sup>th</sup> graders were flat in ELA in +13% in Math
- 8<sup>th</sup> graders were +38% in ELA and +13% in Math.

Specifically looking at ELA results by grade level:

- Grade 3 had 19% "Proficient+Advanced" compared to the State's 41%.
- Grade 4 had 34% compared to the State's 44%.
- Grade 5 had 35% compared to the State's 44%.
- Grade 6 had 40% compared to the State's 49%.
- Grade 7 had 13% compared to the State's 38%.
- Grade 8 had 50% compared to the State's 43%.

ELA results by Ethnicity were as follows:

- 60% of White students performed "Proficient+Advanced"
- 34% of Mixed Race students performed "Proficient+Advanced"
- 21% of Hispanic students performed "Proficient+Advanced"
- 15% of Black/African-American students performed "Proficient+Advanced"

Specifically looking at Math results by grade level:

- Grade 3 had 4% "Proficient+Advanced" compared to the State's 40%.
- Grade 4 had 25% compared to the State's 44%.
- Grade 5 had 25% compared to the State's 36%.

- Grade 6 had 35% compared to the State's 42%.
- Grade 7 had 20% compared to the State's 38%.
- Grade 8 had 22% compared to the State's 32%.

Math results by Ethnicity were as follows:

- 41% of White students performed "Proficient+Advanced"
- 28% of Mixed Race students performed "Proficient+Advanced"
- 11% of Hispanic students performed "Proficient+Advanced"
- 8% of Black/African-American students performed "Proficient+Advanced"

Dr. Foster asked how student improvement plans will be implemented, specifically how will the school coordinate them and then disburse them? Additionally, she asked for detail on grade-level planning around those cohorts. Dr. Miles replied that the yearly calendar of Professional Development has specifically been structured for this, additionally the "Teacher Leader" positions were created, there is targeted focus on planning (with an emphasis on teachers' planning at proficient instead of planning at basic), and regular reviews of mini-assessments. Dr. Foster then asked how the school was sharing that improvement framework? Dr. Miles replied that information is being shared to parents through newsletters and to the Board through meetings, with the Educational Equity Committee having a special focus here.

#### b. Staffing Update

Dr. Miles reported that the school received a resignation in 2<sup>nd</sup> grade and has had very few applicants for the role. Ms. Gibbs is now leaning in to support the long-term substitute teacher and now will lean in on a permanent basis until a full-time teacher can be hired.

Dr. Foster asked if the school has an active recruitment strategy? Dr. Miles affirmed the school does and in fact has offered the position once already, but the candidate declined. She expects to have an update by the October meeting.

Mr. Norris asked if the school is doing exit interviews? Dr. Miles replied on an ad-hoc basis, not formalized.

#### c. Student Recruitment Update (Ms. Katy Lineberry)

Ms. Lineberry reported that enrollment had an excellent start to the year with the fewest numbers of first-day no-shows in history. She gave quick overview of exit/entrances, which showed a typical start to the year, but with a key interest in prior students who did not initially re-enroll come back and enroll again.

She has now begun shifting vision to the City School Fair in November, which launches the 2023-24 enrollment season and campaign.

Dr. Foster asked what the school's strategy for engaging current Pre-K students is? Ms. Lineberry shared that Ms. Gibbs' role includes her regularly going into the Pre-K classroom to engage with classroom teachers and students and additional planned family engagement at least once per quarter.

Mr. Phillips asked how initial FRL engagement went; Dr. Miles affirmed that the school is already above the 50% goal.

**8. Closed Session** *[Board Action]*

Pursuant to § 610.021 (3), the Board of Directors of CWC Kansas City will enter into closed session to discuss matters related to personnel records.

Dr. Hicks invited Dr. Miles and Mr. Brennan into Closed Session.

*Mr. Phillips moved to go into Closed Session and Dr. Foster provided a second. A roll call vote was taken as follows:*

<i>Hon. Ardie Bland</i>	<b>Aye</b>
<i>Dr. Asia Foster</i>	<b>Aye</b>
<i>Dr. Sarah Hicks</i>	<b>Aye</b>
<i>Mr. Jim MacDonald</i>	<b>Aye</b>
<i>Mr. Luke Norris</i>	<b>Aye</b>
<i>Mr. Jeff Phillips</i>	<b>Aye</b>

*The motion was unanimously approved with none abstaining.*

**9. Return from Closed Session;** report on any action taken as required. *[Information/Discussion]*

Dr. Hicks welcomed members of the public back into Open Session and reported that no actions were taken that require reporting.

**10. Adjourn** *[Board Action]*

*Mr. Norris moved to adjourn and Dr. Foster provided a second. The motion was unanimously approved with none abstaining. The meeting was adjourned at 7:27 pm.*

*[/rb]*