



**Regular Meeting of the
Board of Directors of Citizens of the World Kansas City**

Location: CWC Kansas City Primary Grades Campus
3435 Broadway Blvd
Kansas City, MO 64111

Date: Wednesday, January 17th, 2017, 5:30pm

Proposed Minutes

1. Call to Order

Mr. Norris called the meeting to order at 5:33 p.m.

Mr. Norris welcomed the members of the public in attendance and gave an overview of the meeting order.

2. Roll Call by Board Chair

Mr. Norris proceeded with roll call.

Present:

Mr. Jim MacDonald (via phone)
Mr. Miguel Meneses
Mr. Luke Norris
Dr. Kaye Otten (5:37 p.m.)
Mr. Joe Richmond
Ms. Maria Salcedo
Mr. Anthony Sealey (5:34 p.m.)
Dr. Joy Vann-Hamilton

Absent:

Mr. Jacob Littrell

Mr. Norris determined that with 6 of 9 (later 7 of 9, then 8 of 9) Board Members present, a quorum is established for purposes of holding the meeting and voting.

3. Review & Consideration of Proposed Agenda

Dr. Vann-Hamilton moved to approve the agenda as proposed and Mr. Richmond provided a second to the motion. The motion was unanimously approved with none abstaining.

4. Public Comments

Mr. Norris invited public comment. No public comment was made.

5. Review & Consideration of minutes from the December 20th, 2017 regular meeting of the Board

The Board did not have any comments regarding the proposed minutes from the regular December 20th, 2017 meeting of the Board. Mr. Richmond moved to approve the minutes as proposed and Ms. Salcedo provided a second. The motion was unanimously approved with none abstaining.

6. Finance Committee Report (Mr. Joe Richmond)

a. Review & Consideration of Monthly Financials, including Check Register

The Finance Committee completed a mid-year deep dive into the financial statements at their committee meeting. Overall, the budget is trending as forecasted – in both income and expense.

Dr. Droege clarified a reimbursement expense to her; the Board then asked a few questions about specific items on the check register which were answered by Dr. Droege and Mr. Brennan.

Dr. Vann-Hamilton moved to approve the register as proposed and Mr. Sealey provided a second. The motion was unanimously approved with none abstaining.

b. Discussion of Faculty Valuation conversations and current planning for budget impact

Dr. Droege reminded the Board of ongoing conversations that she and Mr. Richmond led throughout the past year with current faculty. Meetings were held across last spring and fall and included topics including salary, benefits, and non-monetary benefits/compensation.

Dr. Droege shared out results, including an entry salary schedule, a health benefits package, a non-monetary package, and additional growth opportunities. The entry salary schedule was highlighted by a written entry salary, noted increases for finishing graduate and advanced degrees, and maximum entry levels. The health benefits package mirrors this year's with the addition of an individual cap on expense. Lastly, Dr. Droege walked through faculty-initiated non-monetary initiatives.

She plans to present this to the faculty at next week's staff meeting (along with initial "Intent to Return" documents) as an initial first step that will guide thinking for 2018-2019.

7. Facilities Committee Report (Mr. Luke Norris)

Mr. Norris shared that we continue to work with Clemens Real Estate; they have sent us a list of potential properties that the Facilities Committee will evaluate.

8. Executive Director's Report (Dr. Kristin Droege)

a. Diversity

Dr. Droege highlighted continued movement in current student enrollment, with current enrollment now standing at 226. Demographics continue to hold steady. Attendance also is holding consistent at 93% overall, but still below our 90%/90% goal.

Our applicant pool continues to grow, but it is interestingly lower than on this date last year. We have three pre-school outreach fairs planned and will continue to monitor applicants and engage other strategies as needed.

Mr. Norris encouraged the Board to personally outreach to existing networks – especially within friend groups, faith-based groups, and neighborhood associations.

b. Understanding

Mr. Smith shared that we are delighted to be able to offer summer school in 2018. The program will be coordinated by two current teachers and we are looking at 8 sections of 12 students each. It will mirror the regular academic day and focus curriculum on reading and math, using the existing curriculum we have now. It will also feature 5-6 field trips for each student.

c. Connection

Dr. Droege shared a handout illustrating the national network's work on codifying our model into "Graduate Dispositions." This work will jumpstart a collaborative, stipended opportunity for CWC Kansas City and CWC Los Angeles teachers to come together to further explore measuring student outcomes.

She shared that the faculty is excited about the opportunity, especially for the overall feeling of contributing to the overall national team.

9. Closed Session

Pursuant to § 610.021 (2) RSMo, the Board of Directors of CWC Kansas City will enter into closed session to discuss matters related to facilities.

Mr. Norris invited Mr. Smith & Mr. Brennan to stay. Dr. Vann-Hamilton moved to go into Closed Session and Mr. Richmond provided a second. The motion was unanimously approved with none abstaining.

10. Return from Closed Session; report on any action taken as required.

Mr. Norris then reported that the Board came out of Closed Session and returned to Open Session. He reported that matters discussed all related to facilities. No action was taken that requires reporting.

11. Adjourn

Mr. Richmond moved to adjourn and Mr. Sealey provided a second. The motion was unanimously approved with none abstaining. The meeting was adjourned at 7:23 pm.

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