



**PUBLIC NOTICE**  
**Regular Meeting of the**  
**Board of Directors of Citizens of the World Kansas City**

**Location:** CWC Kansas City Primary Grades Campus  
3435 Broadway Blvd  
Kansas City, MO 64111

**Date:** Monday, July 22<sup>nd</sup>, 2019, 5:30pm

**Proposed Agenda**

1. Call to Order

Mr. Norris called the meeting to order at 5:37 p.m.

Mr. Norris welcomed the members of the public in attendance and gave an overview of the meeting order.

2. Roll Call by Board Chair

Mr. Norris proceeded with roll call.

Present:

Mr. Jacob Littrell  
Mr. Jim MacDonald  
Mr. Miguel Meneses (5:40pm)  
Mr. Luke Norris  
Ms. Maria Salcedo  
Mr. Anthony Sealey  
Mrs. Johna Sutton  
Dr. Joy Vann-Hamilton

Absent:

None

Mr. Norris determined that with 7 of 8 – later 8 of 8 - Board Members present, a quorum is established for purposes of holding the meeting and voting.

3. Review & Consideration of Proposed Agenda

Ms. Salcedo moved to approve the modified agenda as proposed and Mr. Sealey provided a second to the motion. The motion was unanimously approved with none abstaining.

4. Public Comments

Mr. Norris invited public comment. No public comment was made.

5. Review & Consideration of minutes from the June 13<sup>th</sup>, 2019 regular meeting of the Board

The Board did not have any comments regarding the proposed minutes from the May 9<sup>th</sup>, 2019 Regular Meeting of the Board.

Mr. Littrell moved to approve the minutes as proposed and Mr. Sealey provided a second. The motion was unanimously approved with none abstaining.

6. Review & Consideration of minutes from the June 25<sup>th</sup>, 2019 regular meeting of the Board

The Board did not have any comments regarding the proposed minutes from the May 9<sup>th</sup>, 2019 Regular Meeting of the Board.

Mr. Meneses moved to approve the minutes as proposed and Dr. Vann-Hamilton provided a second. The motion was unanimously approved with none abstaining.

7. Finance Committee Report (Mr. Paul Greenwood)

a. Review & Consideration of Monthly Financials (June 2019), including Check Register

Mr. Greenwood presented the June 2019 financials as distributed. He summarized that the school's Days of Cash on Hand ended the year at the high-water mark of 27 days, Gross Margin held at 6%, and Net Income was \$252k; he stated these metrics bode well for future sustainability.

Looking at Cash Flow, while the year was topsy-turvy, the school came in \$40k above the budgeted cash target of \$242k.

Mr. Greenwood also highlighted the Annotated Financials for FY20, underscoring that the school has a large fund-raising target again. This is reflective of the fact that revenue for FY19 came in less-than-projected (primarily due to local fund-raising and ADA state revenue). He noted that there was strong revenue performance, especially on food service – Mr. Brennan's team made that budget-neutral instead of budget negative.

He reinforced that the enrollment target for FY20 is key.

Mr. Norris asked Mr. Greenwood to remind the Board why "445" is key? Mr. Greenwood replied that FY20's budget is built on target enrollment of 459. There is a 2% under-enrollment + year-long attrition rate assumption built in. The key number to focus on is ADA – the school needs to hit an ADA of 445.

Mr. Greenwood presented the June check register.

Mr. Littrell moved to approve the June register as proposed and Mr. Sealey provided a second. The motion was unanimously approved with none abstaining.

8. Recruitment & Enrollment Report (Mr. Ryan Brennan)

Mr. Brennan introduced Ms. Rachel Mills and gave an overview of the Enrollment Report. Mr. Brennan presented the current students and their status in the enrollment pipeline and discussed the continued outreach efforts led by Ms. Mills to finalize enrollment. Ms. Mills then shared an overview of the ongoing recruitment tactics, specifically focusing on the neighborhood canvassing team that she is supporting.

9. Closed Session

Pursuant to § 610.021 (3) RSMo, the Board of Directors of CWC Kansas City will enter into closed session to discuss matters related to personnel.

Mr. Norris invited Mr. Brennan, & Dr. Droege to stay.

Mr. Sealey moved to go back into Closed Session and Mr. Meneses provided a second. The motion was unanimously approved with none abstaining.

10. Return from Closed Session; report on any action taken as required.

Mr. Norris reported that discussion related to personnel issues related to hiring an Interim Executive Director. One action was taken that requires reporting.

Mr. Norris reported that he received as motion (from Mr. Sealey and seconded by Mr. Meneses) to appoint Mr. Jon Hile as the Interim Executive Director with the consideration that 1) there will be a well-designed search process for a permanent Executive Director, 2) reference checks on Mr. Hile will be satisfactorily completed by an appointee of the Board, and 3) the permanent search process will be alongside confirming a governance structure with CWC Schools.

A roll call vote was taken as follows:

Mr. Jacob Littrell	Aye
Mr. Anthony Sealey	Aye
Mrs. Johna Sutton	Aye
Ms. Maria Salcedo	Aye
Dr. Joy Vann-Hamilton	Abstain
Mr. Miguel Meneses	Aye
Mr. Luke Norris	Aye
Mr. Jim MacDonald	Nay

The motion was approved by a vote of 6-1 with 1 abstention.

11. Adjourn

Ms. Salcedo moved to adjourn and Mr. Littrell provided a second. The motion was unanimously approved with none abstaining. The meeting was adjourned at 9:23 pm.

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**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Citizens of the World Kansas City Board may request assistance by contacting Dr. Kristin Droege at [kristin.droege@cwckansascity.org](mailto:kristin.droege@cwckansascity.org), or by phone to (816) 872-2944.