



**Regular Meeting of the
Board of Directors of Citizens of the World Kansas City**

Location: CWC Kansas City Primary Grades Campus
3435 Broadway Blvd
Kansas City, MO 64111

Date: Wednesday, May 16th, 2018, 5:30pm

Proposed Minutes

1. Call to Order

Mr. Norris called the meeting to order at 5:31 p.m.

Mr. Norris welcomed the members of the public in attendance and gave an overview of the meeting order.

2. Roll Call by Board Chair

Mr. Norris proceeded with roll call.

Present:

Mr. Jacob Littrell
Mr. Jim MacDonald (5:54 p.m.)
Mr. Miguel Meneses
Mr. Luke Norris
Dr. Kaye Otten
Mr. Joe Richmond
Ms. Maria Salcedo (5:35 p.m.)
Mr. Anthony Sealey
Dr. Joy Vann-Hamilton

Absent:

None

Mr. Norris determined that with 7 of 9 (later 8 of 9, later 9 of 9) Board Members present, a quorum is established for purposes of holding the meeting and voting.

3. Review & Consideration of Proposed Agenda

Dr. Vann-Hamilton moved to approve the modified agenda as proposed and Mr. Richmond provided a second to the motion. The motion was unanimously approved with none abstaining.

4. Public Comments

Mr. Norris invited public comment. No public comment was made.

5. Review & Consideration of minutes from the April 18th, 2018 regular meeting of the Board

The Board did not have any comments regarding the proposed minutes from the regular April 18th, 2018 meeting of the Board. Mr. Richmond moved to approve the minutes as proposed and Mr. Meneses provided a second. The motion was unanimously approved with none abstaining.

6. Review & Consideration of minutes from the April 26th, 2018 regular meeting of the Board

The Board did not have any comments regarding the proposed minutes from the special April 26th, 2018 meeting of the Board. Mr. Richmond moved to approve the minutes as proposed and Mr. Meneses provided a second. The motion was unanimously approved with none abstaining.

7. Finance Committee Report (Mr. Joe Richmond)

a. Review & Consideration of Monthly Financials, including Check Register

Mr. Richmond highlighted that we are projecting to be at 3.7% cash reserve balance as of June 30th (which, of course, is greater than the required 3.0%). He assured the Board that the Finance Committee will still consider holding invoices for payment and is continuing to exercise spending restraint for the next 45 days.

Mr. Richmond also shared that from a cash flow perspective, we are projecting to need cash in late July and he is beginning to research options – either a short term loan or a line of credit.

The Board had various questions about specific payments – Dr. Droege & Mr. Brennan answered.

Mr. Richmond moved to approve the register as proposed and Dr. Otten provided a second. The motion was unanimously approved with none abstaining.

8. Facilities Committee Report (Mr. Jacob Littrell)

a. Update on facilities search process

Mr. Littrell reported that the Facilities Committee continues their search for a viable building, to be open in August 2019.

9. Executive Director's Report (Dr. Kristin Droege)

a. Diversity

Dr. Droege reported that enrollment continues to remain stable; gender is holding even – and diversity holding steady. ADA continues to creep up, which is encouraging. A few additional students transitioned into receiving SpEd and ELL services during the past month. Exits/entrances continue to trickle, but continues to be balanced across the year.

In terms of staffing, we shared at the State of School last week, most positions are filled and at least three incoming faculty/staff are racially diverse.

b. Understanding

Dr. Droege shared a high-level overview of the Faculty survey (which was given this past February). In general, we saw a decline in staff morale and staff confidence. While nuanced, there were a few key areas of focus: our ability to manage and address difference/inclusion in the workplace, and a difference in racial viewpoints regarding the school's vision and work.

Mr. Smith shared that he looked at results that would have impact on the summer institute: a familiarity with our educational programming, communication (staff as well as community-wide), and school culture (including difference/inclusion). Mr. Smith affirmed that he is designing summer institute and our School Improvement Teams around these three key areas.

The Board provided further feedback regarding integrating social-emotional learning, and working norms/values throughout our staff/Board training as well as community-wide communication.

10. Closed Session

Pursuant to § 610.021 (2) RSMo, the Board of Directors of CWC Kansas City will enter into closed session to discuss matters related to facilities.

Mr. Norris invited Ms. Rodriguez & Mr. Brennan to stay. Ms. Salcedo moved to go into Closed Session and Mr. Littrell provided a second. The motion was unanimously approved with none abstaining.

Mr. Richmond left for a prior engagement, 6:29 p.m.

11. Return from Closed Session; report on any action taken as required.

Mr. Norris reported that the Board came out of Closed Session and returned to Open Session. He reported that matters discussed all related to facilities, but also branched into a related discussion on personnel. No action was taken that requires reporting.

12. Adjourn

Mr. Meneses moved to adjourn and Mr. Litrell provided a second. The motion was unanimously approved with none abstaining. The meeting was adjourned at 7:39 pm.

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