



PUBLIC NOTICE
Regular Meeting of the
Board of Directors of Citizens of the World Kansas City

Location: CWC Kansas City Primary Grades Campus
3435 Broadway Blvd
Kansas City, MO 64111

Date: Wednesday, December 20th, 2017, 5:30pm

Proposed Agenda

1. Call to Order

Mr. Norris called the meeting to order at 5:33 p.m.

Mr. Norris welcomed the members of the public in attendance and gave an overview of the meeting order.

2. Roll Call by Board Chair

Mr. Norris proceeded with roll call.

Present:

Mr. Jacob Littrell
Mr. Jim MacDonald (5:37pm)
Mr. Luke Norris
Mr. Joe Richmond
Dr. Kaye Otten (via phone, then in person at 6:03pm)
Ms. Maria Salcedo (via phone)
Dr. Joy Vann-Hamilton

Absent:

Mr. Miguel Meneses
Mr. Anthony Sealey

Mr. Norris determined that with 6 of 9 (later 7 of 9) Board Members present, a quorum is established for purposes of holding the meeting and voting.

3. Review & Consideration of Proposed Agenda

Mr. Littrell moved to approve the agenda as proposed and Mr. Richmond provided a second to the motion. The motion was unanimously approved with none abstaining.

4. Public Comments

Mr. Norris invited public comment.

Ms. Andi Meyer (parent) shared concern about an employee transition. Mr. Norris acknowledged the feedback and thanked Ms. Meyer.

5. Review & Consideration of minutes from the November 15th, 2017 regular meeting of the Board

The Board did not have any comments regarding the proposed minutes from the regular November 15th, 2017 meeting of the Board. Dr. Vann-Hamilton moved to approve the minutes as proposed and Mr. Richmond provided a second. The motion was unanimously approved with none abstaining.

6. Finance Committee Report (Mr. Joe Richmond)

a. Review & Consideration of Monthly Financials, including Check Register

November's financials proceeded fine. Expenditures were managed well and below budget, reflective of state funding continuing to be lower than budgeted. We received a significant local donation which makes progress towards our annual fund-raising goal. Lastly, the short-term loan to moBank has been repaid in full.

Dr. Droege applauded the entire staff, including Mr. Smith & Mr. Brennan, for wise and practical spending.

The Board asked a few questions about specific items on the check register which were answered by Dr. Droege and Mr. Brennan.

Mr. MacDonald moved to approve the register as proposed and Mr. Richmond provided a second. The motion was unanimously approved with none abstaining.

b. Acceptance of 2016-2017 Audit

Mr. Richmond acknowledged receipt of our 2016-2017 annual audit and presented that it was a "clean audit." He also shared the auditors were complimentary of our team, including Mr. Greenwood (EdOps) and Mr. Brennan for strong organization and timely responses.

Hard copies of the audit and management letters were shared with each Board member.

Mr. MacDonald asked a clarification question regarding a footnote detailing our long-term lease structure; Mr. Richmond answered.

Mr. Richard moved to approve the audit as presented and Mr. MacDonald provided a second. The motion was unanimously approved with none abstaining.

Dr. Droege shared a multi-year development overview and highlighted the progress made this year as well as future promised contributions. Dr. Droege further shared plans are moving forward for a donor wall. Mr. Norris also underscored due diligence is continuing with funders for the 2019-2020 year.

7. Facilities Committee Report (Mr. Jacob Littrell)

Mr. Littrell shared that our second facility search continues with strong progress.

The Facilities Committee has toured multiple building options this past month and, this week, finalized an agreement with a real estate broker who has lined up additional tours in the Midtown area.

He reported that the Committee feels very positive on the timeline to have a recommended direction by this spring.

Additionally, we continue to finalize the agreement for the 3rd floor build-out at Broadway, which has already started on a small scale.

8. Executive Director's Report (Dr. Kristin Droege)

a. Diversity

Dr. Droege shared that current enrollment has somewhat unexpectedly increased with incoming movement (comparative to last year being flat); we welcomed six students this past month with an expected additional 4 planning to start on the first day after break.

Demographics are remaining constant, with a minor increase in FRL (through reclassification of current families) and African-American students. She is still focused on Hispanic/Latino outreach. To that end, we sent out a press release this past week emphasizing the diversity of the school and highlighting the upcoming Enrollment Open House on January 8th.

Daily attendance is stable, but not yet where we want it to be. We have landed at 93% across the school. Our focus continues to be getting 90% attending 90% of the time. As we monitor, there continues to be a significantly large group "on the cusp" attending in the high-80%. Mr. Johnson is supporting Mr. Smith and the faculty in personal outreach to families.

In the past month, Dr. Droege has sent out a flier to all families underscoring the importance of attendance and the correlation to state funding.

In terms of next year's applicant pool, we are about even with the year-to-year pool, but we are reflecting more mid-year incoming students rather than waiting for next year's applicants. Our diversity in this year's pool is becoming more balanced (56% Caucasian / 44% all other). We've continued outreach efforts (including ShowMeKC Schools tours, Operation Breakthrough tours, additional personal tours, Kindergarten fairs, and direct mailing to Preschools) and started additional efforts (especially the Enrollment Open House).

b. Understanding

Mr. Smith shared a year-long focus by the faculty called "Professional Learning Communities (PLCs)." He identified 5 areas to learn (Reading, Math, Writing, Inter-disciplinary projects, Critical Thinking); each community took a body of research (book, published work, etc.) and are using staff meeting and PD time to create and share a school knowledge base amongst the faculty.

c. Connection

Ms. Quance shared about new Student/Family Partnerships. Several successful new partnerships were formed this year. Frist, Rockhurst University did a free hearing screen for all of our students, then a referral home to receive additional testing. KidSight also partnered for vision screening – they flagged 24 students for additional vision referral and (through Score 1 for Health) then bussed those students to get a full, free vision screening and 17 were identified as needing glasses and received them for free.

A field trip – happening tomorrow for 1st grade – is an example of inter-disciplinary projects. She handed out a summary highlighting grade-level “big picture projects” that scaffold on top of each other in complexity, of which this field trip is a key exploratory component. Tomorrow is a walking field trip throughout the nearby community to discover different aspects and businesses in our neighborhood.

9. Closed Session

Pursuant to § 610.021 (2) RSMo, the Board of Directors of CWC Kansas City will enter into closed session to discuss matters related to facilities.

Mr. Norris invited Mr. Smith & Mr. Brennan to stay. Dr. Vann-Hamilton moved to go into Closed Session and Dr. Otten provided a second. The motion was unanimously approved with none abstaining.

During the course of the initial discussion, a need became apparent to also further discuss matters related to personnel and the well-being of identifiable individuals. Therefore, the Board came out of Closed session and declared that, pursuant to § 610.021 (3), and § 610.021 (5) RSMo, the Board of Directors of CWC Kansas City will re-enter closed session to also discuss matters related to (3) personnel, and (5) the well-being of identifiable individuals.

Mr. Richmond moved to re-enter into Closed Session and Mr. Littrell provided a second. The motion was unanimously approved with none abstaining.

10. Return from Closed Session; report on any action taken as required.

Mr. Norris then reported that the Board came out of Closed Session and returned to Open Session. He reported that matters discussed all related to facilities, personnel, and the well-being of identifiable individuals. No action was taken that requires reporting.

A request was made by the Board to explore standardized policy changes that support the exit transition of staff and the protection of our students; Dr. Droege will follow up.

11. Adjourn

Dr. Otten moved to adjourn and Mr. Richmond provided a second. The motion was unanimously approved with none abstaining. The meeting was adjourned at 7:20 pm.

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