



PUBLIC NOTICE
Regular Meeting of the
Board of Directors of Citizens of the World Kansas City

Location: Ivanhoe Neighborhood Council, 3700 Woodland Avenue, Kansas City, MO 64109
Date: December 9, 2015, 5:30 pm

1. Call to Order
Jacob Littrell, Vice Chair of the Board, called the meeting to order at 5:35 pm

2. Roll Call

Present: Kristen Ellis Johnson
Jacob Littrell
Joy Vann-Hamilton
Kaye Otten

Absent: Luke Norris

The Vice-Chair determined a quorum was present for voting and proceeded with the meeting.

3. Public Comments
No public comments received.

4. Board Action
a. Review and approval of the proposed agenda for December 9, 2015 meeting.

5. Addition of Missouri Ethics Commission compliance – Mrs. Ellis Johnson provided a statement that the Board understands the requirement for all members of the Board to file the financial disclosure statement within 30 days of charter approval (by November 26..

a. Review and consideration of minutes from November 11, 2015 meeting of the Board.

b. Review and consideration of minutes from November 20, 2015 meeting of the Board.
The Board considered Dr. Vann-Hamilton's motion to approve both sets of minutes as drafted. Dr. Otten seconded the motion. The vote was unanimous to approve the motion with no members abstaining.

c. Review and consideration of monthly financials (Paul Greenwood, EdOps)
Mr. Greenwood provided a monthly summary of the financial report. He explained CWC KC received a disbursement from CWC Schools in November of \$125,000. He believes the finances look good from a cash flow perspective and he expects this trend to continue into the foreseeable future. Dr. Otten moved for a vote to approve the check register. Dr. Vann-Hamilton seconded the motion. The motion was unanimously approved with none abstaining.

d. Review and consideration of Tonya Brown for appointment to the Board of Directors of CWC Kansas City (Joy Vann-Hamilton)

Dr. Vann-Hamilton introduced the candidate Tonya Brown, to the Board. On behalf of the Board Recruitment Committee, she explained that the Board was seeking a person with experience in finance, accounting, human resources, and Ms. Brown demonstrates these skills. Ms. Brown has a personal connection to the mission of bringing quality seats to KC and keeping families in Midtown. Mrs. Ellis Johnson moved to approve the nomination and vote on adding Ms. Brown as a Director of CWC KC. Dr. Otten seconded the motion. The board unanimously approved the motion with none abstaining, and Ms. Brown was welcomed to the Board.

Dr. Vann-Hamilton introduced the addition of Joe Richmond to the Finance Committee. Mr. Richmond currently serves as an Audit Senior Member of KPMG, LLP, and shares commitment to the mission of improving educational opportunities as well as bringing necessary skills to enhance and support the Board. Dr. Vann-Hamilton recommended the creation of a finance committee to include both Ms. Brown and Mr. Richmond.

6. General Business

a. Facilities Committee Update (Jacob Littrell)

Mr. Littrell provided a brief update regarding continued progress toward goal of securing a facility with IFF. The committee continues considering two potential site locations and is getting close on narrowing them down and hearing back on both of them quickly. We are on track for 2016 opening.

b. Executive Director's Report (Dr. Kristin Droege)

i. Student Recruitment and Lottery

Dr. Droege is continuing pursuing her outreach strategy and expects increased enrollment once we are able to announce the site location(s). The on-line application system School MINT that will map the applications as they come is now up and running. It can also help pinpoint recruitment needs based on the map.

Dr. Droege has requests out to our e-mail list regarding living room/parent information sessions. Currently there are 7 volunteer responses that cover 6 distinct neighborhoods, most are scheduling for January. Working with several service organizations to set up weekly tables (e.g. clinics Samuel Rogers Health Center, several churches and religious orgs with outreach services). We have also been reaching out to preschools (YWCA), lots of different fronts moving forward at once.

ii. Staff Recruitment

Goal is to hire 32 employees across 13 different job descriptions. 5 positions are posted publicly. Current focus is recruitment of principal, next will be lead teachers, then others. Expect remaining job descriptions completed by end of December. The recruitment process may look different depending on the position. Dr. Droege will be traveling in March to job fairs, etc. to reach diverse pool of applicants.

Dr. Droege is currently engaged in the Principal search and is conducting phone interviews scheduled next week. The application is still open and will remain open until the right person is found.

The national network has supported CWC KC in the recruitment process by assisting in locating sites for publicizing – helping locate professional organizations to identify diverse candidates. National partners will also help with interview process.

- iii. Board member recruitment
Recruitment is on-going and we are hoping to fill one more board position to hit the goal of 7 total Board members. Reflecting on our original goals we will be looking for someone with business experience. Looking to identify diverse candidate possibly from the Latino and Hispanic populations.
- iv. Website www.cwckansascity.org, launch update
Expect launch next week of the new website. Board will receive a formal announcement. Current website will forward people to the new one.
- v. Public Charter School Program Grant (CSP) update
This grant has been submitted with support from Paul Greenwood of EdOps and Jana Reed of CWC Schools. CSP Grant is federal funds distributed to the states to be given to charter schools. We will know whether we will receive the grant in January. Total grant is \$125,000 each year with three possible years. Two activity areas are required, library and media center (to build infrastructure to support student learning, professional development, and community engagement) as well as technology (wrote with focus on building infrastructure with focus on strategic plan for technology to enhance education) 3 and 4 were optional, we focused on curriculum and learning – (securing all curriculum materials for K and 1st, literacy and early reading and writing and assessment tools in those areas).

8. Closed Session

The Board of Directors of CWC Kansas City moved into closed session pursuant to § 610.021(2) RSMo to discuss matters related to real estate purchase, lease or sale. Mr. Littrell invited Paul Greenwood of EdOps to attend the closed session for purposes of providing information.

At 6:30 pm the closed session ended and the Board resumed open session. Mr. Littrell reported no actions taken by the Board during the closed session.

9. **Adjourn from Closed Session, report on any action taken as required.**

Ms. Brown moved to close the meeting and Dr. Otten seconded the motion. Unanimous approval of the motion, none abstaining. The meeting was adjourned at 6:31 pm.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Citizens of the World Kansas City Board may request assistance by contacting Dr. Kristin Droege at kristin.droege@cwckansascity.org, or by phone to (816) 550-5276 or (310) 849-0424.