



**Citizens of the World Charter School – Kansas City
Board of Directors Meeting
Kauffman Foundation Conference Center
4801 Rockhill Road, Kansas City, MO 64111**

September 21, 2015

1. Call to Order 11:37 a.m.
2. Roll Call

The Board Chair proceeded with Roll Call and determined a quorum of the Board of Directors was present before the meeting proceeded.

Present:

Kristen Ellis Johnson
Jacob Littrell
Luke Norris
Kaye Otten
Joy Vann-Hamilton

Absent:

None

3. Public Comments – None
4. Approval of Minutes

Motion to approve by Dr. Vann Hamilton
Second by Dr. Otten
Unanimous approval

5. Facilities Committee Update

Mr. Littrell provided an update regarding the progress of the facility search and evaluation of potential buildings by our consultant. While continuing a broad based search, the team believes it is on track to have a building identified and ready to tour by March 2016.

6. Executive Director Report (This section taken out of turn for scheduling)
 - a. Enrollment Demographics Update

Mr. Hembree provided a summary of the intentional processes undertaken to evaluate the actual demographic make-up of the Midtown community to establish goals or the enrollment pool of applicants. Evaluation included corrections to reflect the true racial diversity of the population under age 5 using multiple sources, including the most current Census data (2010) as well as the American Community Survey (2013). The Board will seek an enrollment pool double the size of the seats available. The Board approves the use of the demographic goals as calculated through this intentional process.
7. Financial Report, Paul Greenwood, EdOps
 - A. Budget 101 – Mr. Greenwood provided an introduction to the basics of reviewing school budgets
 - B. Review Financials

A suggestion was made by Mr. Norris to elect a new Treasurer due to the resignation of Mr. Hembree. Dr. Otten is willing to serve in the role temporarily until new board members are in place. Unanimous approval.
 - C. Motion to approve FY 2016 budget as presented – Ms. Ellis Johnson, Motion Seconded by Mr. Norris. Unanimous approval.
 - D. Motion to approve Check Register as presented – Ms. Ellis Johnson, Motion Seconded by Mr. Norris. Unanimous approval.

8. Amendment of By-laws

Ms. Ellis Johnson provided a summary of the changes to incorporate the statutory disposition of assets provisions and the Board unanimously approved the changes.

9. Executive Director Report (continued)

- B. Board of Directors Development Update

Dr. Droege shared the plan to add 2 Directors by January 2016, create a large number and achieve an odd number. Seeking representatives of the communities east of Troost and diversity that will reflect the make up of the schools. She has reached out to 9 people and will begin the interview process with help from the Board.

- C. Calendar

Board agrees to move the November meeting up to lunch hour to avoid overlap with the Missouri Public Charter School Commission conference, which begins that night. Discussion on locations of future meetings. Also please note October 27 DESE meeting in Jefferson City where State Board of Education will vote on the charter application.

D. Update on Hiring

Dr. Droege has received multiple high quality responses to the job postings and has conducted phone interviews of 9 applicants. Goal is to hire by mid-October.

E. Update on Common Application form

This application could be more useful than we anticipated and Dr. Droege is investigating additional details on the information that would be included. The board held a brief discussion regarding the potential to include residents and children of people who work within the geographic preference boundary but no made no decision on this issue.

10. Board Chair closing comments

The Board Chair updated the Board on a recent meeting with DESE about the charter application.

Ms. Ellis Johnson moved to adjourned the meeting at 1:15 p.m. The motion was seconded by Dr. Vann-Hamilton and all unanimously approved the motion.