



**Citizens of the World Charter School – Kansas City
Board of Directors Meeting
Kauffman Foundation Conference Center
4048 Gillham Road, Kansas City, MO 64110
July 20, 2015**

A meeting of the Board of Citizens of the World, Kansas City, was held on Monday, July 20, 2015, at the Kauffman Foundation Conference Center in the Loose Park room at 4048 Gillham Road, Kansas City, MO 64110.

1. Call to Order

The meeting was called to order at 11:35 a.m. by the Chair, Luke Norris.

2. Roll Call

Roll Call was taken and a quorum determined to be present before the meeting proceeded.

Present:

Luke Norris

Jacob Littrell

Brett Hembree

Kristen Ellis Johnson

Others Present: Christian Cutter, Kriste Dragon

Absent:

Kaye Otten

Joy Vann-Hamilton

3. Public Comment

No public comments were given.

4. Approval of the Agenda and Minutes

The Board Chair moved that the agenda and the minutes of the June 25 meeting be approved. The motion was seconded by the Vice Chair and the Board voted unanimously to approve the agenda and minutes.

5. Facilities Committee Update

Jacob Littrell, Vice Chair, gave an update regarding the progress of the Facilities Committee. As previously approved by the Board, the Facilities Committee is moving forward with contractor IFF. It has received and is negotiating a revised proposal, based on our requested scope of services. The committee will continue the discussion to further clarify the scope of work and will proceed up to the approved amount of \$10,000. Jacob provided an update regarding the Committee's information regarding the former Derrick Thomas Academy building and the potential for a charter school group to form and purchase the building, including CWCKC. The group discussed potential partnership with the Kansas City Public School District (KCPSD) to consider location in a former district school. The Board identified the need to understand the costs, risks, benefits, and potential issues associated with considering this option.

6. Executive Director Report – Dr. Kristin Droege

a. The Executive Director discussed plans for future meetings. The August Board meeting will include continued onboarding and discussion of the timeline of the Executive Director's work during the pre-opening year. The Board's first official meeting with public notice will occur in September.

b. Calendar of meetings for 2015-2016

The Board prefers to hold the meetings on the third Monday of the month.

However, due to convenience of the general public, it is suggested to move to the evening time slot 5pm-7pm. Notice is required 72 hours prior to the Monday meetings.

c. Communications Plan

Website

CWCKC is currently using CWCS Network site with KC page, which includes introduction to Dr. Droege, and will include introduction of Board members and Sponsor, once established.

Eventually, the CWCKC website will be separated and will contain a blog to include current events, etc.

In short order, the website will include information regarding the lottery process, application materials, and other items needed to apply to the schools for the Fall 2016 opening.

Print Materials

First batch of outreach to current e-mail list of those self-identified as interested. Note that we have received feedback that the e-mail list appears to be problematic. We received several bounce-back messages in the last round of communication to the group.

Potential to reach out to Hallmark Corporate for in-kind donations for print material, graphic design, etc.

Mailings and outreach for community building and enrollment

7. General communication

Update: we sent the KCPSD our charter application 7/14/15 and have received no response at this point. No response is expected or required.

The Board spent the remainder of the meeting time preparing for the capacity interview with the Missouri Public Charter School Commission that will occur tomorrow.

The meeting adjourned at 1:26 p.m.